

Overview and Scrutiny Committee

Agenda and Reports

For consideration on

Tuesday, 10th February 2009

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

30 January 2009

Dear Councillor

OVERVIEW AND SCRUTINY COMMITTEE - TUESDAY, 10TH FEBRUARY 2009

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Tuesday, 10th February 2009 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 19 January 2009 (enclosed).

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

5. **Executive Cabinet - 12 February 2009**

To consider any reports on the agenda for the Executive Cabinet meeting to be held on 12 February 2009.

Members of the Committee are requested to notify the Democratic Services by Friday, 6 February 2009, to ensure the attendance of the appropriate Executive Member.

Please bring your copy of the Executive Cabinet agenda previously circulated.

6. **Business Plan Monitoring Statements - Third Quarter of 2008/2009 (Pages 5 - 10)**

A summary of the Business Plan Monitoring Statements completed by the Directorates is enclosed.

Members of the Committee are requested to notify the Democratic Services Section by 12 noon on Thursday 5 February 2009 if they have any questions on the reports to ensure a full answer from the relevant Director/Executive Member.

Whilst questions can still be raised at the meeting an answer cannot be guaranteed and a written response may have to be provided after the meeting.

To consider the third quarter Business Plan and Performance Monitoring Statements for the following Directorates:

- a) Business Directorate (enclosed) (Pages 11 - 18)
- b) Neighbourhoods Directorate (enclosed) (Pages 19 - 24)
- c) People Directorate (enclosed) (Pages 25 - 30)
- d) Business Transformation (to follow)
- e) Policy and Performance Directorate (enclosed) (Pages 31 - 36)

7. **Performance Monitoring Report - Third Quarter of 2008/09 (Pages 37 - 48)**

To consider the enclosed report of the Assistant Chief Executive (Policy and Performance).

8. **Chorley Partnership's Performance Report for Third Quarter of 2008/09 (Pages 49 - 60)**

To receive and consider the enclosed report of the Assistant Chief Executive (Policy and Performance).

9. **Forward Plan (Pages 61 - 64)**

To consider the Councils Forward Plan for the four month period 1 February 2009 to 31 May 2009 (copy enclosed).

10. **Overview and Scrutiny Work Programme and Reports from the Task and Finish Groups (Pages 65 - 66)**

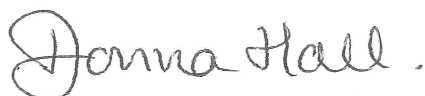
To consider the attached Overview and Scrutiny Programme for 2008/09

To receive a verbal update on the ongoing Task and Finish Groups:

- a) Joint Scrutiny Inquiry with Preston and South Ribble on Affordable Housing
From Councillor Dennis Edgerley.
- b) Local Strategic Partnership
From Councillor Mike Devaney.
- c) Housing Allocation Policy
From Councillor Mike Devaney.

11. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



Donna Hall
Chief Executive

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Dennis Edgerley (Chair), Councillor Alan Cain (Vice-Chair) and Councillors Nora Ball, Mike Devaney, Marie Gray, Harold Heaton, Kevin Joyce, Adrian Lowe, Mark Perks, Rosie Russell, Joyce Snape and Peter Wilson for attendance.
2. Agenda and reports to Donna Hall (Chief Executive), Gary Hall (Assistant Chief Executive (Business Transformation)), Lesley-Ann Fenton (Assistant Chief Executive (Policy and Performance)), Jane Meek (Corporate Director (Business)), Jamie Carson (Corporate Director (People)) and Carol Russell (Head of Democratic Services) for attendance.

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ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823